

INNOVANA THINKLABS LIMITED

*Registered office: Plot No. D-41, Patrakar Colony, Near Jawahar Nagar Moti Dungri Vistar Yojna,
Raja Park-302004, Jaipur, Rajasthan
CIN: L72900RJ2015PLC047363
E-Mail ID: info@innovanathinklabs.com
Contact No.: 0141-4919128*

NOTICE OF 03rd ANNUAL GENERAL MEETING

Notice is hereby given that the 03rd Annual General Meeting of the Members of **INNOVANA THINKLABS LIMITED (Formerly known as PCVARK Software Limited)** will be held on Thursday, 06th day of September, 2018 at 11:30 A.M. at the registered office of the company at **Plot No. D-41, Patrakar Colony, Near Jawahar Nagar Moti Dungri Vistar Yojna, Raja Park-302004, Jaipur, Rajasthan** to transact the following business:

ORDINARY BUSINESS:

1. To receive, consider and adopt the Standalone and Consolidated Audited Financial Statements of the company for the Financial Year ended March 31st, 2018 and the Reports of the Board and Auditors thereon.
2. To appoint Director in place of Mr. Kapil Garg (DIN: 07143551), who retires by rotation at this Annual General Meeting and being eligible, offers himself for re-appointment.
3. **To ratify appointment of M/s. Amit Ramakant & Co., as Statutory Auditor**

To consider and if thought fit, to pass, with or without modification, the following resolution as an Ordinary Resolution:

“**RESOLVED THAT** pursuant to Section 139 of Companies Act, 2013, Rule 3 of Companies (Audit and Auditors) Rules, 2014 and pursuant to recommendation of the Board of Directors **M/s. Amit Ramakant & Co.** (Firm Registration No. 009184C), chartered accountant was appointed as Statutory Auditor of the company for a period of 5 years in the 01st Annual General Meeting of the company Subject to ratification of their appointment by members in every Annual General Meeting thereafter till 06th Annual General Meeting to be held for the financial year ended on 31st March, 2021.

FURTHER RESOLVED THAT the Company hereby **ratifies** the appointment of **M/s. Amit Ramakant & Co.** (Firm Registration No. 009184C), as the Statutory Auditors of the Company to hold office from the conclusion of this meeting until the conclusion of Annual General Meeting of the Company to be held for the financial year ending on 31st March 2019, on such remuneration as may be determined by the Board of Directors. The Company has received a certificate from the above auditors to the effect that if their appointment is ratified in this Annual General Meeting it would be in accordance with the provisions of section 141 of the Companies Act 2013.”

SPECIAL BUSINESS:

4. **Increase in remuneration and change in terms of appointment of Mr. Chandan Garg, Chairman cum Managing Director of the Company:**

To consider and if thought fit, to pass, with or without modification, following resolution as Special Resolution:

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“RESOLVED THAT In partial modification of resolution passed in this regard by the members of the Company at 02nd Annual General Meeting held on 06th July, 2017 and pursuant to provisions of sections 196,197, 198, 203 read with Schedule V and other applicable provisions if any, of the Companies Act, 2013 (“the Act”), The Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modifications or re-enactment(s) thereof for the time being in force) the consent and approval of the Members be and are hereby accorded for **Revision of remuneration of Mr. Chandan Garg, Chairman cum Managing Director** on such terms and conditions, in case of absence of profits or its profits are inadequate for a period of 3 years and **Change in terms of appointment** as he shall be liable to retire by rotation in place of not liable to retire by rotation and keeping all other terms and conditions unchanged.

RESOLVED FURTHER THAT the remuneration payable to Mr. Chandan Garg, Managing Director with effect from September, 2018 shall be as under:

(A) Basic Salary:

Rs. 8,00,000/- (Rupees Eight Lakh Only) Per Month inclusive of perquisites and allowances, except the perquisites falling outside the purview of the ceiling of remuneration subject to overall ceiling of remuneration stipulated in sections 2(78) and 197 read with Schedule V of the Act.

Annual Increment: Maximum sum of Rs. 2,00,000/- (Rupees Two Lakh) per Month which shall be decided by the Board of Directors on the basis of merit and performance.

Perquisites: Besides the above salary, Mr. Chandan Garg, shall be entitled to Company's contribution to Provident Fund, gratuity payable as per the Company's Policy and encashment of leave at the end of his tenure as per the Company's Policy and the same shall not be included in the computation of limits for the remuneration or perquisites aforesaid.

RESOLVED FURTHER THAT the Board of Directors be and are hereby authorised to do all the acts, deeds, matters and things as he may in his absolute discretion deem necessary, proper or desirable and to settle any question, difficulty or doubt that may arise in this regard and to sign and execute all necessary documents, applications, returns and writings as may be necessary, proper, desirable or expedient.”

5. Increase in remuneration of Mr. Kapil Garg, Whole Time Director of the Company:

To consider and if thought fit, to pass, with or without modification, following resolution as Special Resolution:

“RESOLVED THAT In partial modification of resolution passed in this regard by the members of the Company at 02nd Annual General Meeting held on 06th July, 2017 and pursuant to provisions of sections 196,197,198 and 203 read with Schedule V and other applicable provisions of if any, of the Companies Act, 2013 (“the Act”), The Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modifications or re-enactment(s) thereof for the time being in force) the consent and approval of the members of the company be and are hereby accorded for revision of remuneration of **Mr. Kapil Garg, Whole Time Director** on such terms and conditions, in case of absence of profits or its profits are inadequate for a period of 3 years.

RESOLVED FURTHER THAT the remuneration payable to Mr. Kapil Garg, Whole Time Director with effect from September, 2018 shall be as under:

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(A) Basic Salary:

Rs. 2,40,000/- (Rupees Two Lakh Fourty Thousand Only) Per Month including of perquisites and allowances except the perquisites falling outside the purview of the ceiling of remuneration subject to overall ceiling of remuneration stipulated in sections 2(78) and 197 read with Schedule V of the Act.

Annual Increment: Maximum sum of Rs. 2,00,000/- (Rupees Two Lakh) per Month which shall be decided by the Board of Directors on the basis of merit and performance.

Perquisites: Besides the above salary, Mr. Kapil Garg, shall be entitled to Company's contribution to Provident Fund, gratuity payable as per the Company's Policy and encashment of leave at the end of his tenure as per the Company's Policy and the same shall not be included in the computation of limits for the remuneration or perquisites aforesaid.

RESOLVED FURTHER THAT the Board of Directors be and are hereby authorised to do all the acts, deeds, matters and things as he may in his absolute discretion deem necessary, proper or desirable and to settle any question, difficulty or doubt that may arise in this regard and to sign and execute all necessary documents, applications, returns and writings as may be necessary, proper, desirable or expedient.”

**By Order of Board of Directors
For INNOVANA THINKLABS LIMITED
(Formerly known as PCVARK Software Limited)
CIN: L72900RJ2015PLC047363**

**Date: July 31, 2018
Place: Jaipur**

**Sd/-
Prachi Mittal
Company Secretary**

NOTES:

- 1. A member entitled to attend and vote in the meeting is entitled to appoint a proxy to attend and vote instead of himself/herself and the proxy need not be a member. Proxy form, in order to be effective must be received by the company not less than 48 hours before the commencement of the meeting. Members/ Proxies should bring their attendance slip duly filled in order to attend the meeting. A person can act as proxy on behalf of members not exceeding fifty (50) and holding in the aggregate not more than ten (10) percent of the total share capital of the company. A member holding more than 10% of the total share capital of the company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.**
- 2. The profile of the Directors seeking appointment/re-appointment, as required in terms of Applicable Regulations of Securities & Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 entered with the Stock Exchange is annexed Hereto and forms part of this Notice.**

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3. An Explanatory Statement under section 102 of the Companies Act, 2013 relating to special Business to be transacted at the Meeting **annexed hereto**.
4. A proxy form is enclosed herewith. In case of shareholder wants to appoint a proxy, a duly completed signed and stamped proxy form must be reach the registered office of the company not later than 48 hours before the time of aforesaid meeting.
5. During the period beginning 24 hours before the time fixed for the commencement of the meeting and ending with the conclusion of the meeting, a member would be entitled to inspect the proxies lodged at any time during the business hours of the Company, provided that not less than three days of notice in writing is given to the Company.
6. In case of joint holders attending the Meeting, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote.
7. Corporate Members intending to send their authorized representatives to attend the meeting are requested to send to the Company, a duly certified copy of the Board Resolution authorizing such a representative to attend and vote on their behalf at the Annual General meeting.
8. The route map showing directions to reach the venue of the Annual General Meeting is annexed hereto and form part of the Notice.
9. The Register of Members and Share Transfer Book of the company shall remain closed from Friday, 31st August, 2018 to Thursday, 06th September, 2018 (both day inclusive) and cutoff date is Thursday, 30th August, 2018.
10. A person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depository as on Thursday, 30th August, 2018 only shall be entitled to vote in the 03rd Annual General Meeting. The voting rights of the members shall be in proportion to their shares in the paid up Equity Share Capital of the company as on Thursday, 30th August, 2018.
11. Members holding shares in physical form are requested to intimate, indicating their respective folio number, the change of their addresses, the change of Bank Accounts etc. to **Skyline Financial Services Private Limited** at D-153A, 1st Floor, Okhla Industrial Area Phase-I, New Delhi - / 110020 the Registrar and Share Transfer Agents of the Company, while members holding shares in electronic form may write to their respective Depository Participant for immediate updation.
12. Members/ Proxies should bring the Attendance Slip sent herewith duly filed in for attending the Meeting.
13. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in Securities Market. Members holding shares in electronic form are, therefore, required to submit their PAN to their Depository Participant with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN to the Company's Registrar & Share Transfer Agent (Skyline Financial Services Private LimitedS).

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14. Members may also note that the Notice of the 03rd Annual General Meeting and the Annual Report for 2017- 18 will also be available on the Company's website at **www.innovanathinklabs.com**. The physical copies of the aforesaid documents will also be available at the Company's Registered Office for inspection during business hours on all working days (except Saturday, Sunday and Public Holidays) up to the date of the Annual General Meeting of the company.
15. To prevent fraudulent transactions, members are advised to exercise due diligence and notify the Company of any change in address or demise of any member as soon as possible. Members are also advised not to leave their demat account(s) dormant for long. Periodic statement of holdings should be obtained from the concerned Depository Participant and holdings should be verified.
16. The Notice of Annual General Meeting, Attendance Slip and Proxy Form along with annual report 2017-18, are being sent by electronic mode to all members whose email addresses are registered with the Company/Depository Participant(s) unless a member has requested for a hard copy of the same. For members who have not registered their email addresses, physical copies of the aforesaid documents are being sent by the permitted mode.
17. To support the 'Green Initiative', the members who have not registered their email addresses are requested to register the same with RTA/ Depositories.
18. As per Notification issued by Ministry of Corporate Affairs dated 19th of March, 2015 with reference to the Companies (Management and Administration) Rules, 2014, Companies covered under Chapter XB and Chapter XC as per SEBI (ICDR) Regulations, 2009 will be exempted from e-voting provisions. Our Company is covered under Chapter XB as it is a SME Company and listed on SME platform of NSE Limited. Therefore, Company is not providing e-voting facility to its shareholders.
19. Non-Resident Indian members are requested to inform the company's Registrar and Transfer Agents (Skyline Financial Services Pvt. Ltd), immediately of:
 - a) Change in their Residential status on return to India for permanent settlement.
 - b) Particulars of their Bank Account maintained in India with complete name of the Bank, branch address, account type and account number with MICR code, if not furnished.

By Order of Board of Directors
For INNOVANA THINKLABS LIMITED
(Formerly known as PCVARK Software Limited)
CIN: L72900RJ2015PLC047363

Date: July 31, 2018
Place: Jaipur

Sd/-
Prachi Mittal
Company Secretary

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THE EXPLANATORY STATEMENT IN RESPECT OF THE SPECIAL BUSINESS PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013:-

Item No.:-3

The Board of Directors, on recommendation of the Nomination and Remuneration Committee of the Company, at its meeting held on **Tuesday, 31st July, 2018**, has approved the proposal to increase the salary of Mr. Chandan Garg, Managing Director and also change in one term of his appointment that is he is not liable to retire by rotation but now here proposed to change in terms of appointment for retire by rotation in place of not liable to retire by rotation. Subject to the approval of shareholders, as set out in the resolution being Item No. 4 of the accompanying notice w. e. f. September, 2018.

The proposed revision in remuneration above is well in conformity with the relevant provisions of the Companies Act, 2013, read with Schedule V to the said Act and hence approval of Central Government is not required for the above revision in remuneration.

Except for the aforesaid revision in salary and change in term of appointment as he shall be liable to retire by rotation, all other terms and conditions of his appointment as Managing Director of the Company as approved by the members of the Company shall remain unchanged.

Except Mr. Chandan Garg, none of Directors and KMPs and their immediate relatives are concerned or interested in the proposed resolution. Board of Directors of the Company recommended passing resolution set out in Item No. 4 of this notice.

Item No.:- 4

The Board of Directors, on recommendation of the Nomination and Remuneration Committee of the Company, at its meeting held on **Tuesday, 31st July, 2018**, has approved the proposal to increase the salary of Mr. Kapil Garg, Whole Time Director, subject to the approval of shareholders, as set out in the resolution being Item No. 5 of the accompanying notice w. e. f. September, 2018.

The proposed revision in remuneration above is well in conformity with the relevant provisions of the Companies Act, 2013, read with Schedule V to the said Act and hence approval of Central Government is not required for the above revision in remuneration.

Except for the aforesaid revision in salary, all other terms and conditions of his appointment as Whole Time Director of the Company as approved by the members of the Company shall remain unchanged.

Except Mr. Kapil Garg, none of Directors and KMPs and their immediate relatives are concerned or interested in the proposed resolution. Board of Directors of the Company recommended passing resolution set out in Item No. 5 of this notice.

**By Order of Board of Directors
For INNOVANA THINKLABS LIMITED
(Formerly known as PCVARK Software Limited)
CIN: L72900RJ2015PLC047363**

**Date: July 31, 2018
Place: Jaipur**

**Sd/-
Prachi Mittal
Company Secretary**

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ANNEXURE TO NOTICE

Statement Containing Required Information as Per Part II, Point IV of Section II of Schedule V of the Companies Act, 2013

I. General Information: -

- (1) Nature of Industry: - Software Development Industry
(2) Date or Excepted date of Commencement of Commercial Production: - 13.04.2015
(3) In case of new companies, expected date of commencement of activities as per project approved by financial Institution appearing in the prospectus: - Not Applicable

(4) Financial Performance based on given indicators

The Company's Gross Income for the financial year ended March 31, 2018 increased to Rs. 313041562.00 from Rs. 157726418.00 in last year registering a growth.

The operating profit (PBT) of the Company increased to Rs. 106456586.00 approximately.

The brief statement indicating our profit related figures is given below:

(Amt. in Rs.)

Particulars	2017-18	2016-17
Total Income	313041562	157726418
Less: Expenditure and Depreciation	203484396	146140931
Extra ordinary items	3100580	--
Prior Period Items	--	--
Profit Before Tax (PBT)	106456586	11585487
Less: Tax	31264471	3781197
Deferred Tax	(537236)	606500
Profit After Tax (PAT)	75729351	7197790

- (5) Export Performance and Net Foreign Exchange Collaborations: - Earning in foreign currency on cash Basis as mentioned below: -

(Amt. in Rs.)

Particulars	2017-18	2016-17
FOB value of Exports	308288849	155069255

Foreign Exchange Collaborations: - NIL

- 6) Foreign Investments or Collaborations, if any-N.A.

II. Information about the appointee

a) Mr. Chandan Garg

1. Background Detail

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Age	Designation	Qualification
36 Years	Chairman Cum Managing Director	Bachelor in Science in Bio Technology, Post Graduate Diploma in Management, Certified Professional Course from Microsoft, Certified course in E Business Solution Developer, "A" level in Computer Programming

Experience

He has overall experience of 16 Years in Information Technology industry and overall management and operations of the Company. Under his guidance our Company has witnessed continuous growth.

2. Past Remuneration: -

Year	Salary	Perquisites	Total
2016-17	61,93,353	NIL	61,93,353
2017-18	48,00,000	NIL	48,00,000

3. Recognition or awards: - Not Applicable

4. Job profile and his suitability: - Mr. Chandan Garg is a Chairman Cum Managing Director of the Company. He looks after overall management and operations of the Company. He manages the day-to-day affairs of the Company and is responsible for business policies, strategic decisions, business development etc. As a strategic planner with a hands-on approach, he has been instrumental in the growth of the Company to this level.

5. Remuneration proposed: - The terms of remuneration proposed are detailed in the Resolution.

6. Comparative remuneration profile with respect to industry, size of the company, profile of the position and person (in case of expatriates the relevant details would be with respect to the country of his origin):- for the responsibility shouldered by Mr. Chandan Garg, Chairman Cum Managing Director of the Company in driving the Company's growth plans, the remuneration paid to him is commensurate and compares favorably with the Compensations paid to the business heads of liked sized and similarly positioned businesses.

7. Pecuniary relationship directly or indirectly with the company, or relationship with the managerial personnel, if any: -Brother of Mr. Kapil Garg Member and Director and son of Mrs. Swaran Kanta, Member and Director

b) Mr. Kapil Garg

1. Background Detail

Age	Designation	Qualification
33 Years	Whole Time Director	M.Com and M.B.A

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Experience

He has overall experience of 12 Years in Information technology industry. He is playing vital role in formulating business strategies and effective implementation of the same.

2. Past Remuneration: -

Year	Salary	Perquisites	Total
2016-17	16,70,667	NIL	16,70,667
2017-18	15,67,500	3,00,000	18,67,500

3. Recognition or awards: - Not Applicable

4. Job profile and his suitability: - Mr. Kapil Garg is a Whole Time Director of the Company. He is playing vital role in formulating business strategies and effective implementation of the same. He is responsible for the expansion and overall management of the business of our Company.

5. Remuneration proposed: - The terms of remuneration proposed are detailed in the Resolution.

6. Comparative remuneration profile with respect to industry, size of the company, profile of the position and person (in case of expatriates the relevant details would be with respect to the country of his origin):- For the responsibility shouldered by Mr. Kapil Garg, Whole Time Director of the Company in driving the Company's growth plans, the remuneration paid to him is commensurate and compares favorably with the Compensations paid to the business heads of liked sized and similarly positioned businesses.

7. Pecuniary relationship directly or indirectly with the company, or relationship with the managerial personnel, if any: - Brother of Mr. Chandan Garg, Member and Director and son of Mrs. Swaran Kanta, Member and Director

III. Other Information:

1. Reasons of loss or inadequate profits

Due to change in technology or other governmental regulations or increasing cost of developing of software, The Company have inadequate profits to meet the proposed remuneration out of profits, some times.

2. Steps taken or proposed to be taken for improvement

We are in process of increasing our capacity to bring economies of scale to our business and will certainly boost our profitability.

3. Expected increase in productivity and profits in measurable terms

We as such cannot quantify the increase in profits in coming years but definitely will increase as compare to previous year as Company has developed new product which has a good market.

IV. Disclosures:

The Remuneration package of the managerial personnel has been provided in the notice.

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Details of Directors seeking re-appointment as required by Regulation 36(3) of SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015: -

Name of Director	Mr. Kapil Garg
DIN	07143551
Date of Birth	June 03,1984
Date of appointment	April 13,2015
No. of Equity Shares held in the company as on 31st March 2018	79600 Equity shares
Qualification	He is Master in Commerce and M.B.A
Experience	12 Years in information technology industry
Nature of his Expertise In Specific Functional Areas	Marketing Management
List of other company in which directorship held	Innovana Techlabs Limited (Wholly owned subsidiary of “Innovana Thinklabs Limited”)
Terms and Conditions of Appointment/Change in Designation	As per the resolution passed by the members of the company at the 02nd Annual General Meeting held on 06th Day of July 2017, Mr. Kapil Garg has been appointed as Whole Time Director for a period five years w. e. f. 06 th July 2017. In terms of Section 152 of the Companies Act, 2013, he retires by rotation at the Meeting and being eligible offer himself for re-appointment.
Disclosure of Relationships Between Directors Inter-Se;	He is brother of Mr. Chandan Garg, Managing Director of the company and son of Mrs. Swaran kanta, Director of the company.
List of membership and chairmanship in the committees of the board of the company.	NIL
Names of listed entities in which the person also holds the directorship and the membership of committees of the board;	NIL

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Attendance Slip 03rd Annual General Meeting

Please Fill Attendance Slip and hand it over at The Entrance of the Meeting Hall.

Joint shareholders may obtain additional slip at the venue of the meeting.

Folio No.	
DP ID	
Client ID	
No. of shares	

I/We hereby record my presence at the 03rd Annual General Meeting of the Company at Plot No. D-41, Patrakar Colony, Near Jawahar Nagar Moti Dungri Vistar Yojna, Raja Park-302004, Jaipur, Rajasthan on Thursday, 06th day of September, 2018 at 11:30 A.M.

Name of the Shareholder		Signature of shareholder	
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Notes:

1. Only Member/Proxy holder can attend the Meeting.
2. Please complete the Folio No. /DP ID No., Client ID No. and name of the Member/Proxy holder, sign this Attendance Slip and hand it over, duly signed, at the entrance of the Meeting Hall.

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Form No. MGT-11

Proxy form

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN: L72900RJ2015PLC047363

Name of the Company: Innovana Thinklabs Limited (Formerly known as PCVARK Software Limited)

Registered Office: Plot No. D-41, Patrakar Colony, Near Jawahar Nagar Moti Dungri Vistar Yojna, Raja Park-302004, Jaipur, Rajasthan

Name of the Member (s):

Registered Address:

E-Mail Id:

Folio No/ Client Id:

DP ID:

I/We, being the member (s) of shares of the above named company, hereby appoint

1. Name:

Address:

E-Mail Id:

Signature....., or failing him

2. Name:

Address:

E-Mail Id:

Signature....., or failing him

as my proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 03rd Annual General Meeting of the company, to be held on the Thursday, 06th day of September, 2018 At 11:30 A.M. at Plot No. D-41, Patrakar Colony, Near Jawahar Nagar Moti Dungri Vistar Yojna, Raja Park-302004, Jaipur, Rajasthan and at any adjournment thereof in respect of such resolutions as are indicated below:

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Resolution No.	Resolution		
Ordinary Business:		For	Against
01	To receive, consider and adopt the Standalone and Consolidated Financial Statements of the company for the financial year ended March, 31 st 2018 together Reports of Board and auditor's thereon		
02	To re-appoint Mr. Kapil Garg, Whole Time Director of the company, who is liable to retire by rotation		
03	To re-appoint of M/s. Amit Ramakant & Co., Chartered Accountants, (Firm Registration No. 009184C) as Statutory Auditors.		
Special Business:			
04	To Increase in remuneration and Change in terms of appointment of Mr. Chandan Garg, Chairman cum Managing Director of the company		
05	To Increase in remuneration of Mr. Kapil Garg, Whole Time Director of the company		

Signed this..... day of..... 20....

Signature of shareholder

Signature of Proxy holder(s)

AFFIX REVENUE STAMP

Note:

- 1. This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.**
- 2. A proxy need not be a member of the Company.**
- 3. For the Resolutions, Explanatory Statement and Notes, please refer to the Notice of the Extra Ordinary General Meeting of the Company.**

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Route Map for holding Annual General Meeting

